

# How to register a Company into CVP IS (Lithuanian public procurement system)

1. Go to <https://pirkimai.eviesiejipirkimai.lt/>
2. Press language button
3. Click on „To complete the registration form“

**Prisijungimas prie CVP IS:**

Prisijungimo/naudotojo vardas

Slaptažodis

Prisijungti Pamiršote slaptažodį? **2.**

**Naujų naudotojų registracija**  
Registration for new users

Esate perkandšiosios organizacijos atstovas? Tapkite CVP IS naudotoju ir vykdykite viešuosius pirkimus elektroniniu būdu!  
Esate verslo atstovas? Jus domina nuolat auganti viešųjų pirkimų rinka? Tapus registruotu CVP IS vartotoju jums atsivers galimybės nemokamai susipažinti su visais viešaisiais pirkimais vykstančiais Lietuvoje bei teikti pasiūlymus ir dalyvauti elektroniniu būdu vykdomuose pirkimuose.

Are you a representative of contracting authority? Become a CVP IS user and conduct the public procurement electronically!  
Are you a business representative? Are you interested in the constantly growing procurement market? Once you become a registered CVP IS user, you get free access to all public procurements taking place in Lithuania. In addition, you get the possibility to submit offers and participate in online procurement.

**Užpildyti registracijos formą.**  
**To complete the registration form** **3.**

CVP IS naudotojų registracija ir visos CVP IS teikiamos paslaugos yra nemokamos.  
Registration for CVP IS users and all the services are free of charge.

**Viešųjų pirkimų skelbimai RSS**

Užsakykite jus dominančius skelbimus RSS formatu

**Skelbimai**

Pirkimų skelbimai nuo 2017 m. liepos 1 d.  
Pirkimų skelbimai iki 2017 m. liepos 1 d.  
Europos Sąjungos viešųjų pirkimų skelbimai (TED)

**Vieša informacija**

Tarptautinio pirkimo vertės ribos (nuo 2018-01-01)  
Tarptautinio pirkimo, atliekamo gynybos ir saugumo srityje, vertės ribos (nuo 2018-01-01)  
Tarptautinės koncesijos vertės ribos (nuo 2018-01-01)  
Tarptautinio pirkimo vertės ribos (nuo 2016-01-01)  
Tarptautinio pirkimo, atliekamo gynybos ir saugumo srityje, vertės ribos (nuo 2016-01-01)  
Tarptautinio pirkimo vertės ribos (nuo 2014-01-01)  
Tarptautinio pirkimo vertės ribos (nuo 2012-01-01)  
Tarptautinio pirkimo vertės ribos (nuo 2010-01-01)  
Tarptautinio pirkimo vertės ribos (iki 2010-01-01)  
Perkančiųjų subjektų patvirtinti mažos vertės pirkimų tvarkos aprašai (nuo 2017-07-01) ir perkančiųjų organizacijų patvirtintos supaprastintų viešųjų pirkimų taisyklės (iki 2017-06-30)  
VPI 23 str. nurodytu įmoniu prekiu, paslaugu ar darbu sąrašai

4. Fill registration form and press „Save“

**CVP IS**

Supplier registration

Instructions

- The first registered person will automatically become the "administrator" of the company, who then will have the opportunity to create further company users, including users with administrator privileges
- There is no limit on the number of users that can be created within the supplier organisation

If you are unsure about your company registration please contact support at [pagaiba@vpi.lt](mailto:pagaiba@vpi.lt)

Company Contact Information  
Company Contact Information must be supplied. This is the primary contact information Authorities will use to contact a company. It is recommended that you provide the company general contact details e.g. sales@abc.com

Administrator Information  
These are the details of the Administrator. If the user details are the same as the Company contact information then click on the "Copy from above" button. Otherwise enter information manually. It is important that the email address is correct as this will be the address used by the system to send alerts and messages.

**MEMBERSHIP**

Select membership \*

Supplier

Contracting authority

Contracting authority Supplier

**GENERAL COMPANY INFORMATION**

Type of organisation \*

-- Select Type of Organisation

Company trading name \*

Organisation no (or VAT) \*

External search service

Legal Entities Register (LT)  Search

Address \* Post code \*

City \* Country \*

No value selected

Description of business Max 500 characters \*

**COMPANY CONTACT INFORMATION**

Point of contact \*

Phone type \* Phone (+353 1 7654321) \*

Default  Test

Email \*

Test

**ADMINISTRATOR INFORMATION**

Copy from above

First name \* Last name \*

Title

Phone type \* Phone (+353 1 7654321) \*

Default  Test

Email \*

Test

Preferred language \*

No value selected

ADMINISTRATOR CREDENTIALS

Username \*

Password \*

Confirm password \*

**⚠ Passwords policy**

- Password can contain only alphabets a-z, A-Z, numbers 0-9 and special characters ! @
- Password must be at least 8 characters long.
- Password must contain at least one letter from latin alphabet.
- Password must contain at least one capital and one small letter from latin alphabet.
- Password must contain at least one number.
- Password must contain at least one of these symbols @ !

EMAIL ADDRESSES FOR ALERTS

Add email

**📢 Alert emails** Please enter the email addresses for company users who you wish to receive email alerts regarding tenders relevant to your business.

[CVP IS conditions](#)

I have read the conditions and accept them

4.

5. Within 3 working days the Company will receive information about completion of the registration by e-mail submitted on the registration form.

If you have questions about technical issues please contact

by e-mail [pagalba@vpt.lt](mailto:pagalba@vpt.lt)

or by phone No. (+370 5) 219 7000.